

Swallowtail Federation of Church Schools Achievement & Standards Committee

Committee Structure and Terms of Reference



Members	Date Appointed to Committee
Natalie Fiske	Sept 18
Angie Johnson	Sept 18
Julie Wones	Sept 18
David Lloyd	Sept 18
Linda Russell	Sept 18
Martin Petersen	Sept 18

Chair of Committee	
Clerk to the Committee	Justine Petersen
Quorum (Min 3)	3

Committee Established	11 Sept 2018
Terms of Reference Agreed	11 Sept 2018
Terms of Reference Reviewed	Due Sept 19

Achievements and Standards Committee

Terms of reference:

- To consider and advise the governing body on Achievement & Standards and other matters relating to the school's within the federations curriculum, including statutory requirements and the Federation Curriculum Policy
- To contribute to the progress of the Federation Development plan and ensure all pupils needs are being met within each school.
- To consider curricular issues which have implications for Finance and Personnel decisions and to make recommendations to the Resources committee or the Governing Body.
- To make arrangements for the Governing Body to be represented at School Improvement discussions with the LA and for reports to be received by the Governing Body.
- To oversee arrangements for individual governors to take a leading role in specific areas of provision, eg SEN, Literacy, Numeracy, Safeguarding. To receive regular reports from the nominated governors and advise the Governing Body .
- To execute the governors' legal responsibilities in the areas above and comply with reporting/audits as required to the relevant authorities.
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator
- To oversee development & adoption of federation policies that have been delegated to the A & S committee.
- To at least annually review attendance data and pattern of exclusions within each school of the federation.
- To be informed about assessment procedures, reports and appropriate communication with parents,
- To be responsible for any additional items/tasks which Swallowtail GB may wish to delegate relating to outcomes for children.