



The Swallowtail Federation of Church Schools
With friendship, trust and kindness we fly!



(Love your neighbour as yourself, Mark 12:30-31)

We welcome all people and encourage everyone to meet their full potential – to love each other, love to learn and learn to live in all its fullness. We love our neighbours – in our school, our federation, the local community, nationally and globally, as Jesus told us to do so.

Swallowtail Federation of Church Schools – Accessibility Plan Completed Nov 2018 (due for review Nov 2021)

Priority	Target	Actions/Success Criteria	Monitoring/Timescale /Person Responsible	Resources	Progress Against Target
Curriculum Academic year 2018-19	Undertake an audit of staff training requirements	All teachers are able to more fully meet the requirements of children’s needs with regards to accessing the curriculum	NB/HoS – annually at PM – needs identifies and met as required	£200	
	Training for teachers on differentiating the curriculum	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations. Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional partners has been made available.	Reviewed annually	Dependent on needs	
			Reviewed annually		



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	<p>Review all out-of-school provision to ensure compliance with legislation</p> <p>Classrooms are optimally organised to promote the participation and independence of all pupils</p>	<p>All out-of-school activities are planned to ensure the participation of the whole range of pupils All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements</p> <p>Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils</p> <p>Discuss perception of issues with staff to determine the current status of school</p>	<p>Reviewed annually</p> <p>NB – annually</p>	<p>Dependent on need</p> <p>Needs based</p> <p>Needs based</p>	



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Delivery of information	<p>Training for Awareness – e.g. Foetal alcohol syndrome, ADHD, ASD spectrum, dyscalculia</p> <p>Ensure all children on SEN register have a provision map in place</p> <p>Review deployment of TAs</p>	<p>Provide opportunity for training for governors, staff, pupils and parents/carers (as appropriate)</p> <p>Whole school community aware of issues relating to access</p> <p>Provision map for all children which is up to date and forms a key part of the planning process for pupils</p> <p>Adult support is available during key times when children may need support, including extra-curricular activities</p> <p>The school will be able to provide written information in different formats when required for individual purposes</p>	<p>Termly – SENCo</p> <p>Reviewed termly</p>		



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Physical access	Review all current school publications and promote the availability in different formats for those that require it Survey parents/carers as to the quality of communication to seek their opinions on how to improve	Send out survey to parents regarding quality of communication Follow up suggestions and keep parents/carers informed	Office staff/JW – ongoing		
	The school moves towards an electronic method of reporting to parents	Electronic reporting methods including Pupil Asset are more widely used for communication.	Office staff/JW – February 2019		
	Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice from on alternative formats and use of IT software to produce customised materials.	NB/HoS – ongoing		
	In all three settings review pedestrian access in the car park, signage in car park	Dependent on findings – ensure safe walkways for pedestrian access, warning signs for vehicles and pedestrians and directional signs Ensure individual needs are considered and additional needs provided for physical disability,	Ongoing – reviewed annually according to need NB/HoS – Sept 18 and ongoing		



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	<p>Assess the physical needs of all pupils</p> <p>Provide individual evacuation plans for all pupils with physical disabilities</p>	<p>hearing impairment and visual impairment Consider improvements to the physical environment as necessary</p> <p>Write plans Ensure all staff are informed</p>	<p>NB/Class Teachers – ongoing</p>		